CITY OF Gluckstadt
INCORPORATED 2021

REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, July 14, 2026, at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, July 14, 2026, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

1. Call Meeting to Order and Roll Call

The Mayor called the July 14, 2026, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, acknowledged by all Aldermen (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Chip Williams, Alderman Jayce Powell, and Alderwoman Jessie Campbell.

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Deputy City Clerk Chasity Pickett, Public Works Director Chris Buckner, Planning and Zoning Director Caine Dearman, Code Enforcement Officer Christian Hall, Executive Assistant Janet Brooks, Chief of Police Barry Hale, Assistant Chief of Police Jeremy Slaven, and City Attorney Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Brooks opened the meeting with prayer.

Alderman Powell led the Pledge of Allegiance.

No action taken.

3. Presented Items

A) Presentation & Request for Formal Acceptance of FY25 Audit Report (Simpson Goodman, Municipal Auditor - Bridgers, Goodman, Baird & Clarke, PLLC)

Simpson Goodman of Bridgers, Goodman, Baird & Clarke, PLLC, presented the city's FY2025 Audit Report and provided an overview of the audit findings. Mr. Goodman reported that the city received an unmodified (clean) audit opinion, the highest opinion available, and commended city staff for their cooperation and assistance throughout the audit process. He reviewed the city's financial statements, capital assets, long-term debt, pension liability, and year-over-year financial activity. He responded to questions from Board members regarding prior period adjustments, capital assets, and construction in progress. Mr. Goodman advised that the audit reflected no material findings and characterized the city's audit performance as exemplary.

Following the presentation, the Mayor requested a motion to formally accept the FY2025 Audit Report (Exhibit "B"). Alderwoman Campbell made a motion to accept the FY2025 Audit Report, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

B) Notification of Second Annual Town Hall, Thursday, July 23rd at 6:00 pm (Gluckstadt Police Department)

The Mayor announced that the Gluckstadt Police Department would host its Second Annual Town Hall Meeting **on** Thursday, July 23, at 6:00 p.m. at the Gluckstadt Police Department. The public was encouraged to attend, meet with department heads and Board members, and ask questions regarding city services and operations.

No action taken.

4. Approval of Consent Agenda Items

At the Mayor's discretion, the consent agenda was edited to add: Approval of travel reimbursement for Officer Daniel Sloma for the MASRO Conference, July 12-17, 2026 (Supplemental - Item F).

A) Approval of Claims Docket

B) Approval of June 9, 2026 Regular Meeting Minutes

C) Approval of July 7, 2026 Special Called Meeting Minutes (Budget Workshop #1)

D) Approval of Mississippi Tent Quote, Germanfest

E) Approval of Continuing Disclosure Engagement Letter for Bonds (FY25), Butler Snow

The Mayor requested a motion to approve the consent agenda with the addition of one agenda item related to Police Department Travel (Exhibit "C"). Alderman Powell made a motion to approve the consent agenda with the addition of one agenda item related to Police Department Travel, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

5. Monthly Budget Report

A) Monthly Budget Reports

The Mayor presented the monthly budget report(s.) (Exhibit "D")

No action taken.

B) Monthly Bank Reconciliations

The Mayor presented the monthly bank reconciliations. (Exhibit "E")

No action taken.

6. New Business

At the Mayor's discretion, edited to add Agenda item 6B

A) Consideration of Renewal of City Hall Lease (Kelly Dabbs)

The Mayor presented the proposed one-year renewal of the City Hall lease. The lease would continue at the current monthly rate of $8,792, with the city assuming responsibility for property taxes and insurance estimated at approximately $15,000 for the year. The Mayor noted that the extension would allow the city to continue operating at its current location for the upcoming year.

The Mayor requested a motion to approve the one-year lease renewal (Exhibit "F"). Alderman Taylor made a motion to approve the one-year lease renewal, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

B) Consideration of Adoption of Amendment to Animal Control Ordinance Regarding Nuisance Insects

The Mayor and Board were presented with a proposed amendment to the city's Animal Control Ordinance addressing nuisance insects. The matter arose following concerns about the keeping of honeybees in a residential neighborhood and their impact on neighboring residents' use and enjoyment of their property. Legal counsel explained that the proposed amendment adds provisions addressing the keeping or breeding of insects in a manner that creates a nuisance or affects the health, safety, and welfare of surrounding residents.

Following the discussion, the Mayor requested a motion to adopt the amended Animal Control Ordinance (Exhibit "G"). Alderman Powell made a motion to approve the amended Animal Control Ordinance, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

7. Old Business

A) Discussion of Appeal Process, Vertex Aerospace (Ad Valorem Exemption Denial)

The Board discussed a request from Vertex Aerospace regarding the denial of its ad valorem tax exemption for failing to submit the required application by the April 1 deadline. Legal counsel advised that the statutory period to appeal the Board's denial to Circuit Court had expired, although the company could request that the Board reconsider its prior decision.

Following the discussion, Alderman Williams made a motion to allow Vertex Aerospace an additional seven days to submit an application for consideration. The motion failed for lack of a second.

No action taken.

8. City Clerk, City Administration Matters & Grants Update (Lindsay Kellum)

Item 8G discussed before Item 8E

A) Monthly Update (City Clerk)

The City Clerk updated the board on city administration matters (Exhibit "H").

No action taken.

B) Monthly Privilege License Report (Assistant City Clerk)

The Assistant City Clerk updated the board with the monthly privilege license report (Exhibit "I").

No action taken.

C) Request to Add Mississippi Affordable College Savings Plan to List of Supplemental Benefits Offered by City (Employee Paid Benefit), State Treasurer's Office

The Mayor and Board were presented with a request to add the Mississippi Affordable College Savings Plan to the city's supplemental employee benefits. The program would provide employees with an optional college savings benefit through payroll deductions, with all contributions paid by participating employees and no cost to the city.

The Mayor requested a motion to approve adding the Mississippi Affordable College Savings Plan to the city's supplemental employee benefits (Exhibit "J"). Alderwoman Bates made the motion to add the Mississippi Affordable College Savings Plan to the city's benefits, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Monthly Grants Update (City Clerk and Assistant City Clerk)

The Assistant City Clerk updated the board with the monthly privilege license report (Exhibit "K").

No action taken.

E) Formal Acceptance of Grant Award, Exxon Good Neighbor Grant (EMA, PD)

The Mayor and Board were presented with a request to formally accept the $5,000 Exxon Good Neighbor Grant awarded to support the city's Emergency Management and Police Department operations.

The Mayor requested a motion to formally accept the Exxon Good Neighbor Grant (Exhibit "L"). Alderman Powell made a motion to accept the Exxon Good Neighbor Grant formally, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

F) Request for Formal Acceptance of FY24 Justice Assistance (JAG Grant), Police Department & Approval for Mayor to Sign Award Documents

The Mayor and Board were presented with a request to formally accept the FY24 Justice Assistance Grant (JAG) in the amount of $13,820 for the Police Department. The grant funds will be used to purchase new laptops compatible with the Department's recently implemented CAD system as part of ongoing equipment upgrades.

The Mayor requested a motion to formally accept the FY24 Justice Assistance Grant (Exhibit "M"). Alderwoman Campbell made a motion to accept the FY24 Justice Assistance Grant formally, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

G) Request for Approval to Apply for MDA/Visit Mississippi Tourism Grant (Germanfest)

The Mayor and Board were presented with a request for authorization to apply for an MDA/Visit Mississippi Tourism Grant to support Germanfest, with potential funding of up to $10,000. The City Clerk advised that the grant supports festivals and events and that a portion of the award would be dedicated to advertising and promotional activities in accordance with grant requirements.

The Mayor requested a motion to authorize submission of the MDA/Visit Mississippi Tourism Grant application (Exhibit "N"). Alderwoman Campbell made a motion to authorize submission of the MDA/Visit Mississippi Tourism Grant application, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

9. Planning and Zoning Director, P&Z/ Building Matters (Caine Dearman)

A) General Updates, Planning and Zoning

The Planning and Zoning Department Director addressed the board to provide a status update on planning and zoning matters.

No action taken.

B) Request for Conditional Use, Gluckstadt Park

The Mayor and Board were presented with a request for conditional use approval to allow city-owned property to be developed and utilized as Gluckstadt Park. The Planning and Zoning Director advised that a public hearing was held before the Planning and Zoning Commission, with no opposition received, and the Commission recommended approval of the conditional use.

The Mayor requested a motion to approve the conditional use for the city-owned property as Gluckstadt Park (Exhibit "O"). Alderwoman Bates made a motion to approve the conditional use for the city-owned property as Gluckstadt Park, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Consideration of Site Plan, Gluckstadt Park

The Mayor and Board were presented with the proposed site plan for Gluckstadt Park. The proposed site plan includes the updated layout, including parking areas, pedestrian access, playgrounds, fitness amenities, pavilion, walking trails, restroom facilities, and stormwater management improvements. The Planning and Zoning Director also discussed the proposed primary park entrance from Gluckstadt Road, which would reduce the existing Church Road entrance to emergency and maintenance access only, pending acquisition of additional access. The Planning and Zoning Commission recommended approval of the site plan.

The Mayor requested a motion to approve the proposed site plan for Gluckstadt Park (Exhibit "P"). Alderman Powell made a motion to approve the proposed site plan for Gluckstadt Park, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request for Conditional Use, Bear Creek Animal Hospital

The Mayor and Board were presented with a request for a conditional use permit to construct Bear Creek Animal Hospital, a proposed 4,000-square-foot veterinary clinic on Weisenberger Road. The conditional use was required to allow outdoor animal runs associated with the facility. The Planning & Zoning Director advised that the Planning and Zoning Commission conducted a public hearing and recommended approval of the conditional use.

The Mayor requested a motion to approve the conditional use permit for the Bear Creek Animal Hospital (Exhibit "Q"). Alderman Taylor made a motion to approve the conditional use permit for the Bear Creek Animal Hospital, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

E) Consideration of Site Plan, Bear Creek Animal Hospital

The Mayor and Board were presented with the proposed site plan for Bear Creek Animal Hospital. The Planning and Zoning Director advised that the development complies with the city's site development standards, including parking, setbacks, landscaping, screening, and drainage requirements.

The Mayor requested a motion to approve the proposed site plan for Bear Creek Animal Hospital (Exhibit "R"). Alderman Taylor made a motion to approve the proposed site plan for Bear Creek Animal Hospital, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

F) Consideration of Site Plan Amendment, Bedi Shell Station, Hwy 51

The Mayor and Board were presented with a site plan amendment for the Bedi Shell Station located at the intersection of Highway 51 and Stribling Road. The project previously received conditional use and site plan approval in 2024; however, construction was delayed, requiring the applicant to return through the site plan approval process. The Planning and Zoning Director explained that the amendment includes additional parking to accommodate future restaurant tenants and architectural enhancements, including replacing stucco with brick, increasing the height of the entrance tower, adding wood accents, and incorporating decorative faux windows where functional windows are not feasible. He also advised that the proposed revisions are an improvement over the previously approved design.

The Mayor requested a motion to approve the site plan amendment for the Bedi Shell Station located at the intersection of Highway 51 and Stribling Road (Exhibit "S"). Alderman Taylor made a motion to approve the site plan amendment for the Bedi Shell Station located at the intersection of Highway 51 and Stribling Road, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

G) Request for Ordinance Adoption, Architectural Design Standards

The Mayor and Board were presented with a proposed Architectural Design Standards ordinance for adoption. The Planning and Zoning Director noted that the standards had been developed over an extended period to provide clear and consistent design requirements for new development throughout the city. In addition to adopting the standards, he recommended revising the development review process by eliminating the Architectural Review Committee and assigning architectural review responsibilities directly to the Planning and Zoning Commission to streamline the approval process.

Two ordinance options were presented for the Board's consideration: one adopting the new Architectural Design Standards while retaining the existing Architectural Review Committee process, and a second adopting the standards while repealing the Architectural Review Committee ordinance and transferring review responsibilities to the Planning and Zoning Commission.

Following the discussion, the Mayor requested a motion to approve the Architectural Design Standards (Exhibit "T"). Alderwoman Campbell made a motion to adopt the Architectural Design Standards and repeal the Architectural Review Committee ordinance (ordinance option #2), and it was seconded by Alderman Taylor.

Voting Yea: Alderwoman Campbell, Alderman Taylor

Voting Nay: Alderman Powell, Alderwoman Bates, Alderman Williams

The motion failed 2:3.

Alderman Powell then made a motion to adopt the Architectural Design Standards while retaining the existing Architectural Review Committee process (ordinance option #1), and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderwoman Bates, Alderman Williams

Voting Nay: Alderwoman Campbell, Alderman Taylor

The Mayor declared the motion carried 3:2.

10. Public Works Director, Public Works Matters (Chris Buckner)

A) Request for Approval, Selection of Architect for Park Pavilion and Fitness Area Restroom

The Mayor and Board were presented with a request by the Public Works Director to approve the selection of Robert Polk as the architect for the design of the Gluckstadt Park pavilion and fitness area restroom facilities. The PW Director explained that the selection was based on qualifications and experience, noting that Mississippi law requires architects to be selected based on qualifications rather than cost. Mr. Polk was recommended due to his extensive experience designing similar park and pavilion projects in Mississippi. Approval of the selection will allow the design process to move forward, enabling construction plans to be developed and the project to be prepared for bidding.

The Mayor requested a motion to approve the selection of Robert Polk as the architect for the design of the Gluckstadt Park pavilion and fitness area restroom facilities (Exhibit "U"). Alderman Taylor made a motion to approve the selection of Robert Polk as the architect for the design of the Gluckstadt Park pavilion and fitness area restroom facilities, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

B) Request for Approval, Germantown Subdivision Crack Sealing

The Mayor and Board were presented with a request for approval to perform crack sealing in the Germantown Subdivision as part of the city's pavement preservation program. Two quotes were received, and the PW Director recommended awarding the project to Sunbelt Sealing as the lowest quote.

The Mayor requested a motion to approve the sealing of cracks in the pavement in the Germantown Subdivision to be completed by Sunbelt Sealing (Exhibit "V"). Alderman Powell made a motion to approve the sealing of cracks in the pavement in the Germantown Subdivision to be completed by Sunbelt Sealing, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderwoman Campbell

Abstained: Alderman Taylor

The Mayor declared the motion carried 4:0 with one abstention.

C) Request for Authorization to Advertise for Term Bids

The Mayor and Board were presented with a request for authorization to advertise for the city's annual term bids for various goods and services. The PW Director advised that most bids would be for one-year terms, except for the asphalt bids, which would continue on a six-month term due to market price fluctuations.

The Mayor requested a motion to authorize the advertisement for term bids (Exhibit "W"). Alderman Taylor made a motion to authorize the advertisement for term bids, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Authorization to Advertise for Bids, Construction of Park Property Bid

The Mayor and Board were presented with a request for authorization to advertise for bids for the construction of Gluckstadt Park.

The Mayor requested a motion to authorize the advertisement for construction bids (Exhibit "X"). Alderwoman Bates made a motion to authorize the advertisement for construction bids, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

E) Request for Permission to Advertise for Bids, Park Equipment, and Installation

The Mayor and Board were presented with a request for authorization to advertise for bids for the purchase and installation of park equipment once the Gluckstadt Park construction bid package is finalized.

The Mayor requested a motion to authorize the advertisement for bids for the purchase and installation of park equipment (Exhibit "Y"). Alderwoman Campbell made a motion to authorize the advertisement for bids for the purchase and installation of park equipment, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

F) Authorization to Advertise for Maintenance Worker Position

The Mayor and Board were presented with a request to authorize an advertisement for a Maintenance Worker position within the Public Works Department to fill a vacancy with the city's right-of-way crew. The PW Director advised that after evaluating current staffing levels, replacing the vacant position was necessary to maintain departmental operations.

The Mayor requested a motion to authorize an advertisement for a Maintenance Worker position within the Public Works Department (Exhibit "Z"). Alderwoman Bates made a motion to authorize an advertisement for a Maintenance Worker position within the Public Works Department, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

11. Police Chief, Police Department Matters (Chief Barry Hale)

A) General Update, Police Department (Chief Barry Hale)

The Chief of Police updated the board on law enforcement matters.

No action taken.

B) Request for Authorization to Open New Bank Account, PD Firearm Seizure Account

The Mayor and Board were presented with a request for authorization to establish a new bank account to receive proceeds from the sale of seized firearms. The Chief of Police stated that the recent auction generated approximately $13,000, which, by law, must be maintained in a separate account and may only be used for authorized law enforcement purposes, including the purchase of body armor for police officers.

The Mayor requested a motion to authorize establishing a new bank account to receive proceeds from the sale of seized firearms (Exhibit "AA"). Alderman Powell made a motion to authorize establishing a new bank account to receive proceeds from the sale of seized firearms, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

12. Public Comment

No citizens signed up to the address board.

13. Closed Session to Determine Need for Executive Session

The Board determined there was no need to go into executive session.

No action taken.

14. Adjourn

Alderwoman Campbell made a motion to adjourn, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

ATTEST: DATE: 8/12/26

LINDSAY LEONARD KELLUM
CITY CLERK

WALTER C MORRISON, IV.
MAYOR

[Seal] CITY OF GLUCKSTADT OFFICE OF THE CITY CLERK