CITY OF Gluckstadt
INCORPORATED 2021

REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, September 09, 2025, at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, September 9, 2025, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

1. Call Meeting to Order and Roll Call

The Mayor called the September 9, 2025, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Chip Williams, Alderman Jayce Powell, and Alderwoman Jessie Campbell.

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Deputy City Clerk Chasity Pickett, Public Works Director Chris Buckner, Interim Planning and Zoning Director Mike McCollum, Chief of Police Barry Hale, and City Attorneys John Scanlon and Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Brooks opened the meeting with prayer.

Alderman Powell led the Pledge of Allegiance.

No action taken.

3. Presented Items

A) Introduction of Colleen Wise, Candidate for Justice Court Judge

Judge Colleen Wise addressed the Board regarding her candidacy for Justice Court Judge in the upcoming November election and requested their support.

No action was taken.

B) Designation of the Month of September as Suicide Prevention Awareness Month (Dr. Amy Baskin)

Dr. Amy Baskin addressed the Mayor and Board, providing information on suicide awareness and prevention resources, and emphasizing the importance of designating September as Suicide Prevention Awareness Month.

The Mayor then requested a motion to adopt the resolution designating September as Suicide Prevention Awareness Month (Exhibit "B"). Alderwoman Bates made a motion to adopt the resolution designating September as Suicide Prevention Awareness Month, and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Consideration of Affordable Employee Benefits Group Proposal (BCBS Health Insurance)

Andrew Nowlin, representative of Affordable Employee Benefits Group, addressed the Mayor and Board to present data regarding the newly proposed health insurance coverage for the City.

The Mayor then requested a motion to accept the proposed health insurance coverage for the City to be provided by Affordable Employee Benefits Group (Exhibit "C"). Alderwoman Campbell made a motion to accept the proposed health insurance coverage for the City to be provided by Affordable Employee Benefits Group, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

4. Approval of Consent Agenda Items

A) Approval of Claims Docket

B) Approval of August 12, 2025, Regular Meeting Minutes

C) Request for Approval to Sponsor Germantown High School Choir ($1000 Promotion)

D) Request for Approval to Sponsor Vision Luncheon (Madison County Business League)

E) Request for Approval for Officer Kori Stewart to attend the Confidential Informant Management and Development training (MELOTA, Pearl, MS) & Reimbursement of Related Travel Expenses

F) Special Circumstance Notification, Purchasing Policy

G) Request approval to add and dispose of items to the city's fixed assets.

H) Request for Approval, Removing Private Roads from the Street Value Fixed Assets

I) Request for Approval, Removing Trimmer from Fixed Assets

The Mayor requested a motion to approve the consent agenda. (Exhibit "D"). Alderman Powell made a motion to approve the consent agenda, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

5. Monthly Budget Report

A) Monthly Budget Reports

The Mayor presented the monthly budget report(s). (Exhibit "E")

No action taken.

B) Monthly Bank Reconciliations

The Mayor presented the monthly bank reconciliations. (Exhibit "F")

No action taken.

6. New Business

A) Request for Discussion, Outside Storage by Businesses (Alderwoman Campbell)

The Mayor and Board discussed outside storage issues with local businesses. The Board directed Interim Code Official Mike McCollum to enforce the City's existing ordinance on this matter.

No action taken.

7. Old Business

A) Discussion of Additional Distance Requirements (Over Saturation of Similar Businesses) (Alderwoman Campbell)

The Mayor and Board discussed the over-saturation of similar businesses in the area, including nail salons, dental offices, and banks. Alderwoman Campbell requested a 2.5-mile distance between these similar businesses. Attorney Scanlon said he would investigate the legal aspects of this recommendation and get back to the board.

Alderman Powell requested to add the following item to the agenda:

B) Discussion of Adding Fourth Budget Workshop Ahead of Budget Adoption

Alderman Powell requested to add another special called meeting / budget workshop, tentatively scheduled for Friday, September 12th at 12:30 to consider the following budget items:

- *Addition of payments for three (3) Architectural Review Board Members at $120.00 per meeting.*

- *Addition of $118,000 for two (2) new police vehicles and outfitting.*
- *Ensuring all awarded grants revenue is added into the revenues / planned expenditures budgets.*

Alderwoman Campbell also requested to add discussion to the budget workshop related to the following events:

- *$50,000 currently in the budget for Germanfest, July 4th and Christmas Parade*

8. City Clerk, City Administration Matters & Grants Update (Lindsay Kellum)

A) General Update, City Administration (Lindsay Kellum, City Clerk)

The City Clerk provided an update to the Mayor and Board on city administration matters, including the tax levy, adoption of a new budget by September 15, reminders for the end of FY25, and adoption of the tax rolls (Exhibit "G").

No action taken.

B) Privilege License Report (Scott Maugh, Assistant City Clerk)

The Assistant City Clerk updated the board with the monthly privilege license report. (Exhibit "H")

No action taken.

C) Request for Formal Adoption of Tax Roll

The Mayor requested a motion for formal adoption of tax rolls, which are subject to verification and correction of property parcels (Exhibit "I"). Alderman Powell made a motion for formal adoption of tax rolls, which are subject to verification and correction of property parcels, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request for Authorization to Send Adopted City Millage Rate for FY26 to Tax Collector's Office

The Mayor requested a motion to authorize submission of the adopted city millage rate for FY26 to the Tax Collector's Office. (Exhibit "J"). Alderman Powell made a motion to authorize submission of the adopted city millage rate for FY26 to the Tax Collector's Office, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

E) Notice of Bid for Public Depository (2026-2030)

The Mayor requested a motion to approve the issuance of a notice of bid for public depository. (Exhibit "K"). Alderman Powell made a motion to approve the issuance of a notice of bid for public depository, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

F) Request for Acceptance of Annual Municipal Compliance Questionnaire, Office of the State Auditor

The Mayor requested a motion to accept the Annual Municipal Compliance Questionnaire for submission to the Office of the State Auditor. (Exhibit "L"). Alderwoman Campbell made a motion to accept the Annual Municipal Compliance Questionnaire for submission to the Office of the State Auditor, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

G) Notification of FY25 Audit Date Scheduled (November 17, 2025)

The Mayor and Board were notified that the FY25 Audit has been scheduled for November 17, 2025.

No action taken.

H) City Grants Update (Lindsay Kellum, City Clerk & Scott Maugh, Assistant City Clerk)

The City Clerk updated the board on general grant administration matters and the status of active grants.

No action taken.

I) Request for Authorization to Apply for MS Outdoor Stewardship Trust Fund (MOSTF) Grant, Gluckstadt Community Park Project (Lindsay Kellum, City Clerk and Chris Buckner, Public Works Director)

City Clerk Lindsay Kellum and Public Works Director Chris Buckner addressed the Mayor and Board to provide information regarding the Mississippi Outdoor Stewardship Trust Fund (MOSTF) Grant for the Gluckstadt Community Park Project.

The Mayor then requested a motion for authorization to apply for the Mississippi Outdoor Stewardship Trust Fund (MOSTF) Grant for the Gluckstadt Community Park Project. (Exhibit "M"). Alderwoman Bates made a motion for authorization to apply for the Mississippi Outdoor Stewardship Trust Fund (MOSTF) Grant for the Gluckstadt Community Park Project, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

J) Request for Authorization to Apply for America250 Grant (Lindsay Kellum, City Clerk)

The Mayor requested a motion for authorization to apply for the America250 Grant. (Exhibit "N"). Alderman Williams made a motion for authorization to apply for the America250 Grant, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

9. Building Official, Planning and Zoning Matters (Mike McCollum)

A) Planning and Zoning Department Update

The Interim Planning and Zoning/Building Department Director addressed the board to provide a status update on rentals and other business in his department.

No action taken.

B) Consideration for Approval of August 26th, 2025, Planning and Zoning Board Minutes

No action taken.

C) Consideration of Appointments of Board Nominees to Architectural Review Board

The Mayor and Board discussed Architectural Review Board nominees, processes, and duties.

Alderman Powell made a motion to nominate Melanie Greer, Kayce Saik, and Lee Sahler to the city's Architectural Review Board and to compensate them at a rate of $120 per diem per meeting, effective FY26. (Exhibit "O"). The motion was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Discussion of City Landscaping Guidelines for Overflow Parking Material, Wellspring Church Request for Relief

John Moore, Will Johnson, and Matt Ayers from Wellspring Church addressed the Board regarding a request related to parking lot requirements. The request is for temporary relief from the current landscape ordinance, either by allowing a provision for variance, waiving enforcement for the property, or amending the ordinance to provide for such deviations.

After the discussion, the Mayor and Board directed that an amendment to the landscaping ordinance be prepared by September 15 and that the legal notice for the special called meeting be amended accordingly.

No action taken.

E) Consideration of Approval, Conditional Use for 102 Lone Wolf Drive

The Mayor requested a motion to approve conditional use for 102 Lone Wolf Drive. (Exhibit "P"). Alderman Powell made a motion to approve conditional use for 102 Lone Wolf, and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

F) Consideration of Approval,102 Lone Wolf Drive Site Plan

The Mayor requested a motion for approval of the site plan for 102 Lone Wolf Drive. (Exhibit "Q"). Alderwoman Bates made a motion to approve the site plan for 102 Lone Wolf Drive, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

G) Consideration of Approval, Conditional Use for Nail Salon/Day Spa at 346 Church Road

The Mayor requested a motion to approve conditional use for a nail salon/day spa at 346 Church Road. No motion was made.

The Mayor then requested a motion to deny conditional use for a nail salon/day spa at 346 Church Road. (Exhibit "R"). Alderman Williams made a motion to deny conditional use for a nail salon/day spa at 346 Church Road, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

H) Consideration of Approval, 210 Westlake Building Addition (Lab) Site Plan

Representatives from Westlake addressed the Mayor and Board with plans to rebuild following a fire in 2023. The new building would be an addition to the current site plan.

The Mayor requested a motion to approve the Westlake building addition site plan. (Exhibit "S"). Alderwoman Campbell made a motion to approve the Westlake building addition site plan, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

I) Consideration of Approval, Puckett Machinery Site Plan

The Mayor requested a motion to approve the Puckett Machinery Site Plan. (Exhibit "T"). Alderwoman Campbell made a motion to approve the Puckett Machinery Site Plan, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

J) Consideration of Approval, Kayo Center Site Plan

Representatives from Kayo Place, including Lee Sahler, attended and addressed the Board regarding the proposed site plan. Opposition was presented by property owner Noah Tolles, who raised concerns about safety, privacy, and the operating hours of businesses. Mr. Sahler noted that a 75-foot buffer had been added to the revised site plan.

A motion was made by Alderwoman Campbell to approve the site plan as presented; the motion failed for lack of a second.

Alderman Powell made a substitute motion to approve the site plan with additional requirements, including that JAM Athletics be constructed as a brick building or mixed materials, and was seconded by Alderman Williams. (Exhibit "U").

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

10. Public Works Department (Chris Buckner)

A) Request for Approval, Clarkdell Road Closure

Public Works Director Chris Buckner addressed the Board regarding the closure of Clarkdell Road.

The Mayor requested a motion to approve the closure of Clarkdell Road. (Exhibit "V"). Alderman Taylor made a motion to approve the closure of Clarkdell Road, and it was seconded by Alderman Williams.

Voting Yea: Alderman Taylor, Alderwoman Campbell, Alderman Williams, Alderwoman Bates

Voting Nay: Alderman Powell

The Mayor declared the motion carried. 4-1

B) Consideration of Awarding Various Term Bids

The Mayor requested a motion to approve awarding various term bids. (Exhibit "W"). Alderman Taylor made a motion to approve awarding various term bids, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Request for Approval, Landscaping at Police Department Building

The Mayor requested a motion to approve the Executive Landscaping quote for landscaping at the Police Department Building. (Exhibit "X"). Alderman Taylor made a motion to approve the Executive Landscaping quote for landscaping quote at the Police Department Building with the removal of sale tax, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request for Discussion, Guardrails Over Gluckstadt Rd Culvert

The Board discussed the request for guardrails over the Gluckstadt Road culvert.

The matter was tabled pending review of the possibility of installing guardrails over the culverts.

11. Police Chief, Police Department Matters (Chief Barry Hale)

A) General Update, Police Department

The Chief of Police updated the board on law enforcement matters.

No action taken.

B) Request to terminate the city's current contract with Utility and approve the purchase of Motorola in-car/Body worn cameras.

The Mayor requested a motion to terminate the city's current contract with Utility and approve the purchase of Motorola in-car and body-worn cameras through state contract. (Exhibit "Y"). Alderman Powell made a motion to terminate the city's current contract with Utility and approve the purchase of Motorola in-car and body-worn cameras through state contract, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Request approval to purchase Three (3) Motorola mobile radios to be used in police department vehicles.

The Mayor requested a motion to approve the purchase of three (3) Motorola mobile radios to be used in police department vehicles. (Exhibit "Z"). Alderman Taylor made a motion to approve the purchase of three (3) Motorola mobile radios to be used in police department vehicles, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request to Pay Benchmark Construction Final Retainage (Gluckstadt Police Department Building Project)

The Mayor requested a motion to approve payment of the final retainage to Benchmark Construction for the Gluckstadt Police Department Building Project. (Exhibit AA). Alderwoman Campbell made a motion to approve payment of the final retainage to Benchmark Construction for the Gluckstadt Police Department Building Project, and it was seconded by Alderman Taylor.

Alderman Taylor then made a motion to close the account at depletion, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

12. Public Comment

No members of the public signed up to address the board.

13. Closed Session to Determine Need for Executive Session

14. Adjourn

Alderwoman Campbell made a motion to adjourn, and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell.

The Mayor declared the motion carried.

ATTEST:

Lindsay Kellum

LINDSAY D. KELLUM
CITY CLERK

[Seal]

CITY OF GLUCKSTADT OFFICE OF THE CITY CLERK

DATE: 10/14/25

Walter Morrison

WALTER C MORRISON, IV
MAYOR