



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, July 08, 2025, at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, July 08, 2025, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, July 8, 2025, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

1. Call Meeting to Order and Roll Call

The Mayor called the July 8, 2025, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Chip Williams, Alderman Jayce Powell, and Alderwoman Jessie Campbell.

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Deputy City Clerk Chasity Pickett, Public Works Director Chris Buckner, Planning and Zoning Director William Hall, Chief of Police Barry Hale, Assistant Chief of Police Jeremy Slaven, Lieutenant Stephen Tucker, Grant Administrator Ruth Stogner, Executive Assistant Janet Brooks, and City Attorneys Jerry Mills, John Scanlon (via phone), and Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Brooks opened the meeting with prayer.

Alderman Powell led the Pledge of Allegiance.

No action taken.

3. Presented Items

July 08, 2025, Regular Meeting of the Mayor and Board of Aldermen

The Mayor revised the regular agenda to take up item 3-B first.

A) Presentation of Officer of the Quarter, Officer Kori Stewart (Chief Hale)

Chief Barry Hale recognized Officer Kori Stewart for her outstanding performance and dedication to duty, which earned her the distinguished honor of Officer of the Quarter. In recognition of her excellence in policing, Officer Stewart was presented with a certificate and gift cards generously donated by various local businesses.

No action taken.

B) Presentation of Certificates of Commendation for Lieutenant David Potvin, Officer Kerry Minninger, and Dispatch Supervisor Kristen Baker

Chief Hale appeared before the Board to recognize Lieutenant David Potvin, Officer Kerry Minninger, and Dispatch Supervisor Kristen Baker for their outstanding service and excellence in policing. Chief Hale commended each individual as a valuable asset to the Gluckstadt Police Department and expressed appreciation for their dedication and professionalism. Certificates of Commendation were presented to each recipient in recognition of their exemplary service.

No action taken.

4. Approval of Consent Agenda Items

A) Approval of Claims Docket

B) Approval to Pay Supplemental July Claim (Submitted Late): Request for Travel Reimbursement for BOAM Conference (Hall and Jones)

C) Approval of June 10, 2025, Regular Meeting Minutes

D) Approval of June 18, 2025, Special Called Meeting Minutes

E) Request for Approval for Sergeant Duane Montgomery to Attend Advanced Search & Seizure and Advanced Traffic Stops (Brandon Civic Center) & Reimbursement of Related Travel Expenses.

F) Request for Approval for Officer Kori Stewart to Attend Advanced Search & Seizure and Advanced Traffic Stops (Brandon Civic Center) & Reimbursement of Related Travel Expenses.

G) Request a 2025 Ford F150 # 2501 (Sgt. Brian McCarty's) to be Unmarked

H) Request to Purchase Four (4) Microsoft Surface Pro Tablets

I) Requesting Functional Trainer Gym Equipment be Formally Accepted by the Board and Placed on City Fixed Assets

The Mayor requested a motion to approve the consent agenda. (Exhibit "B"). Alderman Taylor made a motion to approve the consent agenda, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

5. Monthly Budget Report

A) Monthly Budget Reports

The Mayor presented the monthly budget report(s). (Exhibit "C")

No action taken.

B) Monthly Bank Reconciliations

The Mayor presented the monthly bank reconciliations. (Exhibit "D")

No action taken.

6. New Business

The Mayor revised the regular agenda to include items 6-C and 6-D.

A) Discussion of City Sponsored Germanfest 2026 (Alderman Powell)

Alderman Powell led a discussion regarding the City's sponsorship of Germanfest 2026. The Mayor and Board expressed support for the City's continued involvement and discussed preliminary ideas and potential plans of action for the 2026 celebration. The Mayor suggested that he and Alderman Powell meet to further discuss matters related to the event, including the budget, committee appointments, and planning considerations for Fiscal Year 2026. Additionally, the Mayor and Board discussed the possibility of partnering with the Gluckstadt Rotary Club for the 2026 Fourth Fest in an effort to expand and enhance the celebration beyond this year's event.

No action taken.

B) Discussion and Approval of Order Appointing City Attorney & Setting Compensation (Mills, Scanlon, Dye & Pittman)

Attorney Mills approached the Board and presented information regarding the proposed appointment of the law firm Mills, Scanlon, Dye & Pittman as City Attorney. (Exhibit "E"). Following the discussion, the Mayor requested a motion to approve the Order Appointing Mills, Scanlon, Dye & Pittman as the City Attorney for the City of Gluckstadt. Alderman Powell made the motion to approve the Order Appointing Mills, Scanlon, Dye & Pittman as the City Attorney, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Planning and Zoning Appointments

The Mayor and Board presented nominations for appointments to the Planning and Zoning Board.

The following individuals were nominated for appointment:

Mayor's Appointees: Melanie Greer & Andrew Duggar

Alderwoman Bates' Appointee: Katrina Myricks

Alderman Powell's Appointee: Kayce Saik

Alderman Taylor's Appointee: Phillips King

Alderwoman Campbell's Appointee: Lauren Bishop

Alderman Williams' Appointee: Patrick Beasley

The Mayor requested a motion to approve the above-listed Planning and Zoning Board appointments. A motion was made by Alderman Powell to approve the above-listed Planning and Zoning Board appointments, and the motion was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Election of Mayor Pro Tempore

The Board held a discussion regarding the election of Mayor Pro Tempore. The Board discussed the individual elected resigning from the position after serving one year of the Mayor's four-year term, thereby allowing for rotation among the Board.

Alderwoman Bates made a motion to elect Alderman Jayce Powell to serve as Mayor Pro Tempore. The motion was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

7. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)

A) Current Grants

The Grant Administrator updated the board on general grant administration matters and the status of active grants.

No action taken.

B) Mayoral Health Council

Dr. Sheila Spann appeared before the Board to explain the purpose and function of the Mayoral Health Council, particularly for the benefit of the newly elected Aldermen. She informed the

Board and those in attendance of the upcoming Health Fair hosted by the Mayoral Health Council, scheduled for Thursday, July 10, 2025, at 9:00 a.m. Dr. Spann extended an invitation and encouraged all to attend and support the event.

No action taken.

C) Justice Assistance Grant (JAG) FY 2023

The Mayor requested a motion for permission to accept the Justice Assistance Grant (JAG) FY 2023. (Exhibit "F"). A motion to accept the Justice Assistance Grant (JAG) FY 2023 was made by Alderwoman Bates and seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) FY 2025 PTS Grant Modification

The Mayor requested a motion for permission to accept the modified FY 2025 PTS Grant. (Exhibit "G"). Alderman Powell made a motion to grant permission to accept the modified FY 2025 PTS Grant, and the motion was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

8. City Clerk, City Administration Matters (Lindsay Kellum)

A) General Update, City Administration (City Clerk)

The City Clerk updated the board on city administration matters. (Exhibit "H").

No action taken.

B) Monthly Privilege License Update (Assistant City Clerk)

The Assistant City Clerk updated the board with the monthly privilege license report. (Exhibit "I")

No action taken.

C) Request for Approval of Updated Interlocal Agreement with Madison County Tax Collector / Assessor (City Clerk)

The Mayor requested a motion to approve the updated Interlocal Agreement between the City of Gluckstadt and the Madison County Tax Collector/Assessor. (Exhibit "J"). A motion was made by Alderwoman Bates to approve the updated Interlocal Agreement between the City of Gluckstadt and the Madison County Tax Collector/Assessor and was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) FY26 Budget Season Reminders (City Clerk)

City Clerk, Lindsay Kellum, provided the Mayor and Board with reminders and important information regarding the upcoming Fiscal Year 2026 Budget Season. The Clerk outlined key dates, procedural requirements, and expectations to ensure timely and accurate preparation of the City's budget.

No action was taken.

E) Request to Draft Notice and Advertise for Public Depository Bid (4 Year Term, Statutorily)

The Mayor requested a motion to authorize the draft of a notice and advertising for bids for the City's Public Depository, in accordance with statutory requirements, for a four-year term. (Exhibit "K"). A motion to authorize the draft of a notice and advertising for bids for the City's Public Depository was made by Alderwoman Campbell and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

F) Discussion and Request for Approval of Resolution Selecting 2025 MML Voting Delegates (City Clerk)

The Mayor requested nominations for an Alderman to serve as the City's voting delegate for the 2025 MML Conference and adoption of Resolution selecting 2025 MML Voting Delegates. (Exhibit "L"). Alderwoman Campbell made a motion for Alderwoman Miya Bates to serve as the City's voting delegate. Alderman Taylor seconded the motion.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

The Mayor next requested a nomination for an Alderman to serve as the City's alternate voting delegate for the 2025 MML Conference. Alderman Williams made a motion for Alderman Jayce Powell to serve as the City's alternate voting delegate. Alderwoman Campbell seconded the motion.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

G) Request for Approval to Implement Mandatory Annual Cyber Security Training for City Staff

The Mayor requested a motion to approve the implementation of mandatory annual cybersecurity training for all City staff. (Exhibit "M"). " Alderman Powell made a motion to approve mandatory annual cybersecurity training for all City staff, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

9. Building Official, Planning and Zoning Matters (William Hall)

A) General Update, Planning and Zoning/Building Department

The Planning and Zoning / Building Dept. Director addressed the board to provide a status update on rentals and other business in his department.

No action taken.

B) Discussion and Consideration of 1743 Hwy 51 Texaco Sign Variance

The Board held a discussion regarding a request for a sign variance for the property located at 1743 Highway 51 (Texaco). Following consideration, the Mayor requested a motion to approve or deny the request for a sign variance for the property located at 1743 Highway 51 (Texaco). (Exhibit "N"). Alderwoman Campbell made a motion to deny the request for a sign variance for the property located at 1743 Highway 51 (Texaco), and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

10. Public Works Department (Chris Buckner)

A) Request for Authorization to Advertise for Term Bids

The Mayor requested a motion for authorization for the Public Works Department to advertise for term bids. (Exhibit "O"). Alderman Taylor made a motion to approve the request for authorization for the Public Works Department to advertise for term bids, and the motion was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

B) Request for Approval, Paving Bear Creek Crossing & Bradshaw Ridge Subdivisions

The Mayor requested a motion for approval to pave the streets in the Bear Creek Crossing and Bradshaw Ridge subdivisions. (Exhibit "P"). Alderwoman Bates made a motion for approval to pave the streets in the Bear Creek Crossing and Bradshaw Ridge subdivisions, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Request for Approval, Pavement Striping

The Mayor requested a motion to approve pavement striping for Distribution Drive, Hazelton Cove, American Way, and Enterprise Drive. (Exhibit "Q"). Alderman Powell made a motion to approve pavement striping for Distribution Drive, Hazelton Cove, American Way, and Enterprise Drive, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request for Approval, MOA with MDOT for I-55 Overhead Lighting

The Mayor requested a motion to approve MOA with MDOT for I-55 Overhead Lighting. (Exhibit "R"). Alderwoman Campbell made a motion to approve MOA with MDOT for I-55 Overhead Lighting, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

E) Request for Approval, Signing SS4A Support Letter

The Mayor requested a motion to approve the signing of a support letter for the Safe Streets 4 All (SS4A) Grant initiative. (Exhibit "S"). Alderman Powell made a motion to approve the signing of a support letter for Safe Streets 4 All (SS4A) Grant initiative, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

11. Police Chief, Police Department Matters (Chief Barry Hale)

A) General Update, Police Department

The Chief of Police updated the board on law enforcement matters.

No action taken.

B) Discussion of New Police Department and Municipal Court, Roof Inspection

The Mayor led a discussion regarding the condition of the roof at the new Police Department and Municipal Court facility and noted that the roof is covered under a 20-year warranty.

No action taken.

C) Request to Post Job Description (Advertise) and Begin Interviews for School Resource Officer Position, Police Department

The Mayor requested a motion to post the job description and begin the interview process for the School Resource Officer position for the Police Department. (Exhibit "T"). Alderman Williams made a motion to post the job description and begin the interview process for the School Resource Officer position for the Police Department, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request for Approval to Purchase a 2025 Chevrolet Tahoe PPV 2WD

The Mayor requested a motion to approve the lowest and best quote from Rogers Dabb Chevrolet for the purchase of a 2025 Chevrolet Tahoe PPV 2WD for the Police Department. (Exhibit "U"). Alderman Powell made a motion to approve the lowest and best quote from Rogers Dabb Chevrolet for the purchase of a 2025 Chevrolet Tahoe PPV 2WD for the Police Department, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

12. Public Comment

Kimberly Fox, representing the Bear Creek Crossing Homeowners Association, appeared before the Board to address concerns regarding a rental tenant in the Bear Creek Subdivision who is currently involved in litigation with the HOA. The matter involves alleged violations related to Rental and Clean-Up Ordinances, Code Enforcement Section 21.19.11, and conditions deemed a menace to public health and safety requiring adjudication. Ms. Fox formally requested assistance from the City in identifying a solution to the ongoing issue. Planning and Zoning Director William Hall acknowledged he was aware of the property in question and stated that he would conduct a site visit to further assess the situation.

No action was taken.

13. Closed Session to Determine Need for Executive Session

The Board considered entering closed session to determine whether to enter into executive session. The Mayor requested a motion. A motion was made by Alderman Taylor to enter into closed session to determine the need for executive session, and it was seconded by Alderman Powell. *After calling for and taking a vote, the Mayor declared the motion carried unanimously*

The Board then considered entering executive session. Alderwoman Bates made a motion to enter executive session to discuss one matter of litigation regarding annexation and two personnel

matters, and it was seconded by Alderman Williams. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

The Board entered executive session. A public announcement was made by the City Clerk that the Board had entered executive session to discuss annexation and personnel matters.

A) Discussion of Annexation and Decision to Appeal (\$500 Bond)

The Board held a discussion with City Attorney Mills regarding the ongoing annexation matter and the decision to proceed with filing an appeal, which includes the submission of a required \$500 bond as part of the legal process. The Mayor requested a motion to approve the filing of the appeal and the payment of the bond. A motion to approve the filing of the appeal and the payment of the bond was made by Alderman Powell and seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

B) Discussion of Personnel Matters

The Board discussed two personnel matters. No action taken.

Alderman Powell made a motion to leave executive session and it was seconded by Alderman Taylor. The Board voted unanimously to leave executive session and re-enter open session.

A public announcement was made by the City Attorney that during executive session, the Board voted to authorize the City Attorney to file an appeal of the annexation and authorize the payment of bond, and to re-enter open session.

14. Adjourn

Alderman Taylor made a motion to adjourn, seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell.

The Mayor declared the motion carried.


WALTER C. MORRISON, IV
MAYOR

ATTEST:

DATE:





LINDSAY D. KELLUM
CITY CLERK



July 08, 2025, Regular Meeting of the Mayor and Board of Aldermen