



## REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, December 12, 2023 at 6:00 PM

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### Minutes

#### 1. Call Meeting to Order and Roll Call

The Mayor called the December 12, 2023, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Deputy Clerk Scott Maugh, Executive Assistant Janet Brooks, Planning & Zoning Director / Building Official William Hall, Public Works Director Chris Buckner, Executive Assistant Bridgette Smith, Executive Assistant Vikki Good, Chief of Police Barry Hale, Assistant Chief of Police Jeremy Slaven, Court Clerk Stephanie Gerlach, City Attorney John Scanlon and City Attorney Zachary Giddy.

#### 2. Opening Prayer and Pledge of Allegiance

*Pastor Steven Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

#### 3. Presented Items

##### A) SafeHaven Baby Box Update, New Gluckstadt Police Department and Municipal Court (Mayor Morrison)

*The Mayor provided an update on the SafeHaven Baby Box and fundraising efforts for the new Gluckstadt Police Department and Municipal Court.*

No action taken.

##### B) Recognition of Local Chapter of Girl Scouts of Mississippi (Troop #4367) & Upcoming Anti-Bullying Initiative (Sheree Thompson)

*The Mayor and Board recognized Ms. Sheree Thompson with Girl Scouts of America (Local Troop #4367). Ms. Thompson requested the Board of Aldermen's support and partnership in future community service projects such as the ongoing anti-bullying initiative, and the upcoming shoe drive in March.*

No action taken.

**C) Recognition of Miss Tougaloo College, Kaitlin E. Myricks**

*Alderwoman Bates recognized Ms. Kaitlin E. Myricks, as being crowned the 84th Ms. Tougaloo College 2023 and read a resolution aloud to the public recognizing Ms. Myricks. (Exhibit "B").*

The Mayor requested a motion to adopt the resolution recognizing Ms. Myricks as Ms. Tougaloo College 2023. A motion was made by Alderwoman Bates to adopt the resolution, and seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**D) Recognition of Gluckstadt Christmas Parade Committee (Mayor Morrison)**

*The Mayor and Board recognized the City of Gluckstadt Christmas Parade Committee for a job well done on the 2023 Gluckstadt Christmas Parade.*

*Jeanie Robinson, Chairman*

*Elizabeth Tyler, Volunteer*

*Lauren Bishop, Volunteer*

*City Hall Staff Volunteers*

*Mayor's Youth Council Volunteers*

No action taken.

*The Mayor recognized Vikki Good, the new Executive Assistant for the Public Works Department and Curtis Jones, the new Building and Code Enforcement Official. Mayor Morrison welcomed both of them to the city staff and wished them well in their new roles.*

No action taken.

**4. Approval of Consent Agenda Items**

**A) Approval of Minutes, 11/14/23**

**B) Approval of Claims Docket**

- C) **Approval of Middle Mississippi Building Officials Association Annual Membership Fees (Curtis Jones, Building Inspector/Code Enforcement Officer)**
- D) **Request for Discussion and Approval to Remove Flock Safety Cameras from Fixed Assets**
- E) **Requesting Approval for Lieutenant Stephen Tucker and Sergeant Brian McCarty to Attend CIP Class**
- F) **Sinkhole, Emergency Fix Notification for 111 Aulenbrock Drive (Purchasing, Special Circumstances Form)**

The Mayor requested a motion to adopt the consent agenda. (Exhibit "C"). A motion was made by Alderman Slay to adopt the consent agenda, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

*The Mayor amended the agenda to take up Items 8-A and 9-A out of order.*

**Item 8-A General Update, Court Services (Stephanie Burton, Court Clerk)**

*The Court Clerk updated the board on matters in the Court Services Department.*

No action taken.

**Item 9-A General Update, Grant Administration (Ruth Stogner, Grant Administrator)**

*The Grant Administrator updated the board on matters in the Grant Administration Department.*

No action taken.

**5. Monthly Budget Report**

**A) Monthly Budget Report(s)**

*The Mayor presented the monthly budget report(s). (Exhibit "D").*

No action taken.

**6. Old Business**

**A) Discussion and Consideration of Draft Rental Inspection Code Ordinance (Request by Alderwoman Williams)**

*The Mayor and Board discussed the draft Rental Inspection Ordinance. The Mayor opened the floor for comment and asked if there was anyone in attendance that wanted to speak out for or against the draft ordinance.*

*An email was submitted to the record (Exhibit "E-1") from Mr. Trent Nelson, a rental tenant of 103 Planters Row, in Red Oak Subdivision. Mr. Nelson opposes the ordinance.*

*Mr. Paul Hopper, a rental property manager and business owner in the Gluckstadt area addressed the board in opposition of the ordinance.*

The Mayor requested a motion to adopt the Rental Inspection Ordinance. (Exhibit "E"). A motion was made by Alderwoman Williams to adopt the rental inspection ordinance as written, and the motion failed for lack of a second.

Alderwoman Bates made a substitute motion to adopt the Rental Inspection Ordinance with an amendment, to change the language in the draft from 1600 sq. feet to 1400 sq. feet., and Alderwoman Williams seconded the motion.

Voting Yea: Alderwoman Bates, Alderwoman Williams

Voting Nay: Alderman Powell, Alderman Slay, Alderman Taylor

The Mayor declared the motion failed 3-2.

## **7. City Clerk, City Administration Matters (Lindsay Kellum)**

### **A) City Administration Update (City Clerk)**

*The City Clerk updated the board on matters in the General Administration Department.*

No action taken.

### **B) Monthly Privilege License Report Update (Scott Maugh, Deputy Clerk)**

*The Deputy Clerk updated the board on privilege license collections for the month of November. (Exhibit "F").*

No action taken.

### **C) Delinquent Privilege Licenses, Enforcement (Draft Letter from Legal)**

*The City Clerk and Deputy Clerk updated the board on privilege license enforcement actions. The City Clerk provided the board with a letter, drafted by the City Attorney, that will go out to delinquent and non-filer city businesses in early January 2024. (Exhibit "G").*

No action taken.

### **D) Request for Flex Spending Cafeteria Plan Account Replenishment, Supplemental Benefits**

The Mayor requested a motion to transfer \$1107.60 from the City's General Public Fund to the City's Flex Spending Fund to fully fund the city employee cafeteria plan for medical and childcare pre-tax flexible spending. (Exhibit "H"). If approved, the City Clerk will withdraw the money from the Bank Plus account and deposit it into the Cadence account, keeping all associated documentation on file. A motion was made by Alderman Powell, and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**8. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

**A) Court Services, Monthly Update (Stephanie Burton, Court Clerk)**

*Taken up previously, refer to item 4.*

No action taken.

**9. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)**

**A) General Update, Grant Administration (Ruth Stogner, Grant Administrator)**

*Taken up previously, refer to item 4.*

No action taken.

**10. Building Official, Planning and Zoning Matters (William Hall)**

**A) General Update, Planning and Zoning / Building Department Matters (William Hall)**

*The Planning and Zoning Director/Building Official updated the board on matters related to the Planning and Zoning Department, as well as the Building Department.*

No action taken.

**B) Discussion and Consideration of AT&T Conditional Use**

The Mayor requested a motion to approve the conditional use of the AT&T Cellular Tower. (Exhibit "I"). A motion to grant the conditional use application for the AT&T Cellular Tower was made by Alderman Taylor, and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**C) Discussion and Consideration of AT&T Site Plan**

The Mayor requested to approve the AT&T site plan, with the contingency that the Planning and Zoning Commission recommendations of vinyl inserts in the fence around the structure, to obscure the equipment located within, are added. (Exhibit "J"). A motion was made by Alderwoman Williams to approve the site plan, with the contingency that all Planning and Zoning Commission recommendations of vinyl inserts in the fence around the structure, to obscure the equipment located within are added, and the motion was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**D) Discussion and Consideration of Magnolia District Conditional Use**

The Mayor requested a motion to approve conditional use for the Magnolia District. (Exhibit "K"). A motion to grant the conditional use application for the Magnolia District was made by Alderman Taylor, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**E) Discussion and Consideration of Magnolia District Site Plan**

The Mayor requested a motion to approve the site plan for Magnolia District in accordance with the recommendations provided by the Planning and Zoning Commission. (Exhibit "L"). A motion was made to approve the site plan for the Magnolia District by Alderman Powell in accordance with recommendations provided by the Planning and Zoning Commission, and seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**F) Discussion and Consideration of Puckett Machinery Conditional Use**

The Mayor requested a motion to approve the conditional use application for Puckett Machinery. (Exhibit "M"). A motion was made by Alderman Slay to approve the conditional use application for Puckett Machinery, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**G) Discussion and Consideration of Puckett Machinery Site Plan**

The Mayor requested a motion to approve the site plan for Puckett Machinery. (Exhibit "N"). A motion was made by Alderman Powell to approve the site plan for Puckett Machinery, and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**11. Public Works Department (Chris Buckner)**

**A) Request for Approval to Purchase of 42" Brush Cutter**

The Mayor requested a motion to approve the purchase of a 42" brush cutter for the Public Works Department at \$7900.00. (Exhibit "O"). A motion was made by Alderman Slay to approve the purchase of the 42" brush cutter, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**B) Request to Approve Crystal Clean Contract Amendment**

The Mayor requested a motion to approve the contract amendment with Crystal Clean (to add additional areas covered within the City of Gluckstadt) at \$3250.00 per month. (Exhibit "P"). A motion to approve the contract amendment was made by Alderwoman Bates, contingent upon the city not being responsible for disposal of debris, and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**C) Request for Acceptance of Ridgefield Subdivision Street Light Expenses**

The Mayor requested a motion to take over the energy expenses for Ridgefield Subdivision street lights. (Exhibit "Q"). A motion was made by Alderman Taylor for the city to take on the street light expenses for Ridgefield Subdivision, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**D) Request to Approve UPS Install at MDOT Signals, MOU with MDOT**

The Mayor requested a motion to approve the Memorandum of Understanding with the Mississippi Department of Transportation related to UPS battery backups for city traffic lights. (Exhibit "R"). A motion was made by Alderman Slay to approve the Memorandum of Understanding with the Mississippi Department of Transportation, and seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**E) Request to Repair Various Sinkholes, Bradshaw Crossing Subdivision**

The Mayor requested a motion to approve the quotes to repair various sinkholes in Bradshaw Subdivision, accepting the lowest and best quotes. (Exhibit "S"). A motion was made by Alderman Slay to accept the lowest and best quotes for sinkhole repairs in Bradshaw Subdivision, and seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **12. Police Chief, Police Department Matters (Chief Berry Hale)**

### **A) General Law Enforcement Updates (Chief Barry Hale)**

*The Chief of Police updated the board on law enforcement matters.*

No action taken.

### **B) Requesting the Mayor and Board of Alderman Approve the Motorola Solutions Contract for E911 CAD Dispatch**

The Mayor requested a motion to approve the Motorola Solutions E911 Computer-Aided Dispatch contract, at the state contract price of \$209,019.00. (Exhibit "T"). A motion was made by Alderman Powell to approve the Motorola Solutions E911 Computer-Aided Dispatch contract at the state contract price of \$209,019.00, and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **C) Request for Approval for Motorola Console Stations for Dispatch, New Gluckstadt Police Department and Municipal Court**

The Mayor requested a motion to approve purchase of the Motorola Console Stations, at the state contract price of \$219,000.00. (Exhibit "U"). A motion was made by Alderman Slay to approve the purchase of the Motorola Console Stations, at the state contract price of \$219,000.00, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **D) Requesting for Approval for Dispatch Backup Radios and Dispatch Recorder**

The Mayor requested a motion to approve the purchase of Dispatch Backup Radios at the state contract price of \$10,033,65 and the Dispatch Recorder at the lowest and best price of \$16,200.00, after securing two (2) quotes. (Exhibit "V"). A motion was made by Alderman Slay to approve the purchase of Dispatch Backup Radios at the state contract price of \$10, 033,65 and the Dispatch Recorder at the lowest and best price of \$16,200.00, after securing two (2) quotes, and seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.



### **13. Public Comment**

*No members of the public signed up for public comment to address the board.*

### **14. Closed Session to Determine Need for Executive Session**

The Mayor requested a motion to move into closed determination to consider going into executive session. A motion was made by Alderman Slay to enter closed determination, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor requested a motion to move into executive session for personnel matters related review of qualifications and consideration of hiring a Maintenance Worker II for the Public Works Department. A motion was made by Alderman Taylor to enter into executive session for the purpose of reviewing qualifications of an individual and consideration of hiring a Maintenance Worker II for the Public Works Department, and seconded by Alderman Slay.

The Mayor declared the motion carried.

*The board entered into executive session. The City Attorney made an announcement to the public that the board entered executive session to review qualifications of an individual, for the purpose of hiring a Maintenance Worker II for the Public Works Department*

#### **A) Consideration of Hiring of Maintenance Worker II, Public Works Department**

The Mayor requested a motion to hire an individual for Maintenance Worker II, for the Public Works Department, at \$15.00 hr (with a probationary period of 30 days, then the hourly rate would increase to \$20.00 hr, in order to be consistent with the other Maintenance Worker I position compensation) + benefits such as Blue Cross Blue Shield health insurance and PERS retirement, contingent upon successful passage of all applicable background checks, including a criminal background check, drug screening and driving history. A motion was made by Alderwoman Bates to to hire an individual for Maintenance Worker II, for the Public Works Department, at \$15.00 hr (with a probationary period of 30 days, then the hourly rate would increase to \$20.00 hr, in order to be consistent with the other Maintenance Worker I position compensation) + benefits such as Blue Cross Blue Shield health insurance and PERS retirement, contingent upon successful passage of all applicable background checks, and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

Within the executive session, Alderman Powell made a motion to leave executive session and re-enter open session, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

*The board re-entered into open session. The City Attorney made an announcement to the public that the board voted in executive session to hire a Maintenance Worker II for the Public Works Department at \$15.00 hr (with a probationary period of 30 days, then the hourly rate would increase to \$20.00 hr, in order to be consistent with the other Maintenance Worker I position compensation) + benefits such as Blue Cross Blue Shield health insurance and PERS retirement, contingent upon successful passage of all applicable background checks.*

**15. Adjourn**

There being no further business before the board, the Mayor asked for a motion to adjourn the meeting. Alderman Slay made the motion to adjourn, and the motion was seconded by Alderman Powell.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates.

The Mayor declared the motion carried.



WALTER C. MORRISON, IV  
MAYOR

ATTEST:

DATE:



LINDSAY D. KELLUM  
CITY CLERK

[Seal]

